

Logistics Operations

Intermediate Apprenticeship and Level 2 Certificate



This qualification teaches you a broad range of skills required in a logistics operation including traffic office, warehousing and storage or driving goods vehicles.

You will learn how to work as part of a team to ensure goods are delivered to customers in a timely and efficient manner

Factfile

Aimed at:

Logistics operatives working in the warehouse, traffic office or transport departments

Length of Level 2 Qualification:

3 - 6 months

Length of Intermediate Apprenticeship:

6 - 12 months

Location:

Greater Manchester, Warrington, Merseyside

Funding:

Usually part or fully Government funded

Learner commitment:

Motivation and enthusiasm

For enrolment:

Freephone: 0800 389 5283

Email: apprenticeships@mantralearning.co.uk

The programme

The Level 2 Certificate in Logistics Operations (QCF) has been designed for staff who are not sure which part of the logistics sector suits them best and allows them to obtain the basic grounding before specializing in either traffic office, warehousing and storage or driving goods vehicles. It has been developed by Skills for Logistics the standards setting body for the sector.

The Level 2 Certificate in Logistics Operations is a combined qualification that forms both the competence and knowledge elements of the Intermediate Apprenticeship.

Learner benefits

- Gain a recognised qualification that will boost your career prospects and enable you to progress onto higher level qualifications
- Develop practical skills to help you do your job better
- Develop your problem solving, communication, team working, personal learning and thinking skills
- Build your self-confidence
- Learning takes place on the job and in our state of the art working warehouse
- The apprenticeship will also develop your English, maths and IT skills

Outcomes

The programme ensures you understand the various roles in a logistics operation and their contribution to business success.

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Programme delivery

All Mantra Learning Training Advisors are industry professionals who are specialists in the area in which they teach and are members of the Institute for Learning.

Programme design

To achieve this qualification, learners need to complete a minimum of 10 credits comprising 7 credits from all four mandatory units and at least 1 credit from each optional group.

Mandatory units

| Mandatory group A (all units must be completed) | Credit | Level |
|---|--------|-------|
| Health, safety and security at work | 1 | 2 |
| Develop effective working relationships with colleagues in logistics operations | 2 | 2 |
| Contribute to the provision of customer service in logistics operations | 2 | 2 |
| Make an effective contribution to a business in the logistics sector | 2 | 2 |

Optional units

| Optional group B (1 unit from this group) | Credit | Level |
|---|--------|-------|
| Prepare the van for driving | 1 | 2 |
| Protect the van and the load | 1 | 2 |
| Prepare the rigid vehicle for driving | 1 | 2 |
| Protect the rigid vehicle and the load | 1 | 2 |
| Prepare the articulated/drawbar vehicle for driving | 1 | 2 |
| Protect the articulated/drawbar vehicle and the load | 1 | 2 |
| Obtain information on the collection and/or delivery of loads | 1 | 2 |

| Optional group C (1 unit from this group) | Credit | Level |
|--|--------|-------|
| Pick goods in logistics operations | 2 | 2 |
| Place goods in storage in logistics operations | 2 | 2 |
| Wrap and pack goods in logistics operations | 2 | 2 |

| Optional group D (1 unit from this group) | Credit | Level |
|---|--------|-------|
| Identify suitable collection or delivery points | 1 | 2 |
| Release vehicles for daily tasks | 1 | 2 |
| Monitor vehicle movements | 1 | 2 |

Additional Apprenticeship units

| |
|---|
| Key skills at level 1 - literacy, application of number and ICT |
| Employment rights and responsibilities workbook |
| Personal learning and thinking skills |

Assessment

The Mantra Learning Advisor will use a range of assessment methods including observation, question and answer, video, professional discussion and written reports. Their visits usually take place once a month with progress assessed and reviewed every three months or sooner if necessary. We also arrange an Employer Review every six months to measure how you are contributing to the success of the business.

Opportunities for further development

You can progress to:

- Advanced Apprenticeship and Level 3 Certificate in Logistics Operations
- Advanced Apprenticeship and Level 3 Diploma in Driving Goods Vehicles
- Advanced Apprenticeship and Level 3 Certificate in Traffic Office



For further information:
FREEPHONE

0800 389 5283

www.mantralearning.co.uk



ENABLING PEOPLE TO TRANSFORM BUSINESS