

Transport Supervisor level 3 apprenticeship



The National Logistics Academy has developed this apprenticeship specifically for the road haulage and logistics sector. It equips individuals with the skills, knowledge and behaviours to manage the transport operation. The programme includes training for the Transport Manager's Certificate in Professional Competence.

The apprenticeship supports career progression, developing individuals from roles such as Traffic Clerks into qualified Transport Managers.

The delivery involves a blend of classroom theory sessions and practical training in the following areas:

- Team management principles – team dynamics, motivation and managing resources/workloads
- Leadership techniques – coaching, decision making, role modelling and managing change
- Performance management – absence management, appraisals, setting goals and objectives
- Human resources and legal requirements – equality, diversity and inclusion
- Operational and project management – planning, prioritising, collecting, analysing and using data and risk management
- Financial management – controlling budgets, delivering value for money, governance and compliance
- Regulatory transport compliance – driver records, traffic regulations, customs documentation

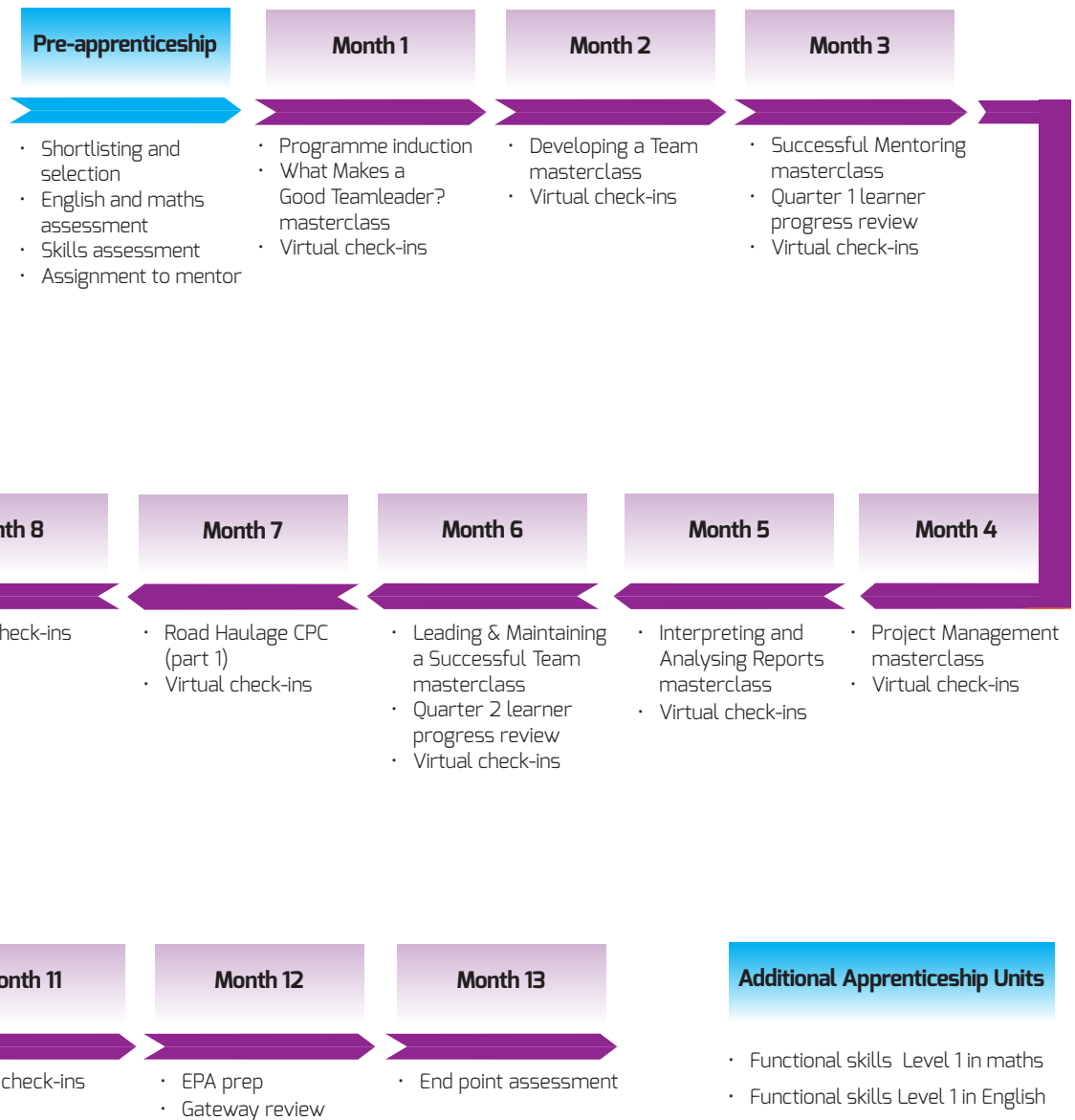


Key features of the Transport Supervisor Apprenticeship:

- 13 months minimum duration
- 6 days of masterclasses providing underpinning knowledge in:
 - Understanding Business and personnel development
 - Developing a team
 - Successful mentoring
 - Project management
 - Interpreting and analysing reports
 - Leading and maintaining a successful team
- 10 day Transport Managers CPC programme
- Shadowing and mentor training - to embed company specific procedures
- Quarterly learner progress reviews - tutor, mentor and learner discuss progress and set targets
- Virtual check-ins - to ensure the learner is putting the taught skills and knowledge into practice
- English and maths functional skills training
- Mock assessment - ensure the learner's End Point Assessment readiness
- End Point Assessment - practical observation test and written short answer test

See overleaf for an example timetable

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David Bratt, David Bratt & Sons Haulage



As a company we are driving green logistics forward and I want to expand this with our drivers and the environment, as well as increase the profile of our company.

The course opened my eyes to other aspects that I never considered and anything I misunderstood I could check with my mentor.

